

## Wastewater Industrial User Survey

The City is requesting the completion of the attached survey to determine if your business activities are governed by federal, state, and local environmental regulations. All commercial and industrial users of the publicly owned wastewater collection system shall submit this survey within 60 days of being requested by the Industrial Pretreatment Program (IPP) (GRC 4.45.050(4)). **Failure to complete and return the survey may result in a \$100 fine (Council Resolution 3500).**

### Instructions

1. Answer ALL questions on the wastewater Industrial User Survey. Enter N/A if the question does not apply to your business. Failure to complete the entire form will require additional follow-up by the City.
2. If you need additional space to provide an adequate response to any of the questions, please attach additional pages. For questions or assistance, call 503-618-2525 or email [IPP@GreshamOregon.gov](mailto:IPP@GreshamOregon.gov).
3. Complete and return the wastewater Industrial User Survey to:

**City of Gresham**  
**Department of Environmental Services**  
**Industrial Pretreatment Program**  
**1333 NW Eastman Parkway**  
**Gresham, OR 97030**  
Or Email: [IPP@GreshamOregon.gov](mailto:IPP@GreshamOregon.gov)

### Wastewater Industrial Pretreatment Program

The City's IPP is responsible for maintaining an inventory of all Industrial Users and identifying any Users that may be subject to the regulations of the pretreatment program. The goal of the Pretreatment Program is to:

- Ensure the health and safety of the public, City personnel, and the environment.
- Provide source control to prevent pollutants from entering the wastewater treatment system.
- Ensure the City's wastewater treatment plant can process the waste per our National Pollutant Discharge Elimination (NPDES) permit.
- Provide technical assistance and guidance to industrial users regarding compliance with state and federal pretreatment regulations

All non-domestic sewer dischargers in the cities of Gresham, Wood Village, and Fairview are mandated by federal, state, and local requirements to meet Gresham's wastewater system pretreatment regulations. To assist you, information about Gresham's Pretreatment Program may be found at [www.greshamoregon.gov/Industrial-Pretreatment-Program](http://www.greshamoregon.gov/Industrial-Pretreatment-Program).

### Hazardous Waste Management Requirements

Your facility may be subject to solid or hazardous waste management requirements pursuant to the Federal Resource Conservation and Recovery Act and the State of Oregon hazardous waste management regulations. If your facility discharges hazardous waste to the sanitary sewer system, then you are required to report such discharges to the City of Gresham, Oregon Department of Environmental Quality, and Environmental Protection Agency Regional office, per Chapter 4.45.030 of the *Gresham Revised Code*. [www.greshamoregon.gov/Gresham-Revised-Code](http://www.greshamoregon.gov/Gresham-Revised-Code).

To determine which wastes are considered hazardous, refer to title 40 Code of Federal Regulations, part 261 or consult the Oregon Department of Environmental Quality, Hazardous Waste Program [www.oregon.gov/deq/Hazards-and-Cleanup](http://www.oregon.gov/deq/Hazards-and-Cleanup).

## **Definitions and Acronyms**

**BOD** Biological Oxygen Demand

**Chemicals** are substances used with the expectation that they will create an effect such as cleaning and thinning. They may include detergents, bleach, cleaners/degreasers, alkaline cleaners, acid sanitizers, paint cleaners, auto/parts cleaners, boiler additives, drain cleaners (sulfuric acid), etc.

**Domestic** discharges (wastewater) are those that are derived from ordinary residential routines in our homes, such as the wastewaters discharged from our bathrooms, kitchens, or utility rooms and are free of any requirements of special treatment before being discharged into the public sanitary sewer. Examples of discharges that require special treatment and are not domestic discharges could be wastewater generated from a manufacturing process, commercial kitchens, or from washing or cleaning of vehicles or equipment, etc.

**Hazardous Material** includes substances that can be toxic (e.g. irritants, asphyxiates, systemic poisons, anesthetics, and narcotics) or poisonous, corrosive, explosive, flammable, carcinogenic, biologically active, or radioactive.

**Hazardous Waste** is a waste, or combination of wastes, which because of its quantity, concentration, or physical, chemical, or infectious characteristics may cause or contribute to an increase in mortality or increase in serious, irreversible, or incapacitating reversible illness; or pose a substantial present or potential hazard to human health or environment when improperly treated, stored, transported or disposed of or otherwise managed; and normally not discharged into a sanitary sewer, subject to regulated disposal.

**Industrial User** According to the federal and local pretreatment regulations definitions, an “industrial” discharger is any sewer user who discharges any wastewater, to the public sewer, other than domestic wastewater.

**PFAS** Perfluoroalkyl or polyfluoroalkyl substance means a substance included in a class of fluorinated organic chemicals containing at least one fully fluorinated carbon atom, also commonly known as PFAS

**TSS** Total Suspended Solids

**Wash water** is water that has been used to clean cars, buildings, engines, pavement, or other objects. Wash water carries pollutants such as soap, detergents, heat, grease, oil, dissolved metals, nutrients, microbes, soil, and other particulates. Wash water must be disposed of through an approved sanitary sewer system, recycled, collected, and disposed of at a DEQ permitted facility or disposed of in compliance with a DEQ permit or waiver.

**Wastewater** is waste carried by water from residences, commercial buildings, industrial plants, and through the sanitary sewer system to a wastewater treatment facility.

## Wastewater Industrial User Survey Form

Business Name: \_\_\_\_\_

Facility or DBA Name: \_\_\_\_\_ Business Telephone: \_\_\_\_\_

North American Industry Classification (NAICS) Code: \_\_\_\_\_

Standard Industrial Classification (SIC) Codes: \_\_\_\_\_

Business Address (Site/Location address): \_\_\_\_\_

Business Mailing Address: \_\_\_\_\_

Representative completing this form:

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Title: \_\_\_\_\_ Email: \_\_\_\_\_

Total number of employees \_\_\_\_\_ Number of shifts: \_\_\_\_\_ Days of operation \_\_\_\_\_

1. Provide a brief description of business activities, type of industry, manufacturing, or service activities occurring onsite.  
(Please be specific)

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2. Does your business discharge any wastewater to the sanitary sewer, not including domestic waste? Yes ☐ No ☐

If Yes, explain what the discharge is from and where on site it is discharged:

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4. What are the characteristics of the discharged wastewater, if any?

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|--|---|--|--|
| <input type="checkbox"/> Acid pH _____                   | <input type="checkbox"/> Metals               | <input type="checkbox"/> Soaps/Detergents        | <input type="checkbox"/> Ink / Dyes              |
| <input type="checkbox"/> Alkaline pH _____               | <input type="checkbox"/> High Organic Loading | <input type="checkbox"/> Fats, Oil & Grease      | <input type="checkbox"/> Medicine/R <sub>x</sub> |
| <input type="checkbox"/> High TSS Loading _____ mg/L/day |   | <input type="checkbox"/> Hot Water _____ degrees |  |
| <input type="checkbox"/> High BOD Loading _____ mg/L/day |   | <input type="checkbox"/> Other _____             |  |

5. Does your process wastewater undergo any pretreatment prior to discharge to the sanitary sewer? Yes ☐ No ☐

Do you have an oil water separator? Yes ☐ No ☐

Do you have a Grease Interceptor? Yes ☐ No ☐

If yes, describe the type of treatment.

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6. Does your company create wash water from equipment cleaning or vehicle washing? Yes ☐ No ☐

Does your washing procedure discharge to the sanitary sewer? Yes ☐ No ☐

If Yes, provide the estimated volume of water used and where the wash water is collected and disposed?

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7. Do you or will you have any floor drains, catch basins, sumps, sinks or any other outlets. In your manufacturing, production or storage areas? Yes ☐ No ☐

If yes, describe the type of connection.

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8. Does your company use or handle any chemicals or Hazardous Materials over 55gal liquid or 500lb dry? Yes ☐ No ☐

Does chemical waste get hauled offsite by a third-party chemical hauler? Yes ☐ No ☐

Does chemical waste get discharged to the sewer? Yes ☐ No ☐

If Yes, please list the type and quantity of chemicals stored and used on site. (use a separate sheet if needed)

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9. Does your company use any PFAS (Per- and poly-fluoroalkyl substances) chemicals? Yes ☐ No ☐

(Examples of potential PFAS sources: coatings, adhesives, plastics, foams, water-resistant coatings, lubricants, synthetic oil, fume suppressants)

If yes, describe how any PFAS chemicals are used in your business.

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10. What is the quantity of process wastewater discharged to the sanitary sewer in gallons per day (not including domestic flows)?

☐ less than 5,000 gpd      ☐ 5,000 to 10,000 gpd      ☐ 10,000 to 25,000 gpd      ☐ more than 25,000 gpd

11. Are you planning to install equipment that will increase water use? Yes ☐ No ☐

If Yes, what types of fixtures are you proposing to add? How many of each type of fixture?

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13. Does your business have plans to expand or move location within the next 5 years? \_\_\_\_\_

This form should be signed by a responsible corporate officer, a general partner, or by a duly authorized representative.

*I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.*

Name

Title

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Signature

Date

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If you have questions, please contact: Phone: 503-618-2525

Email: IPP@GreshamOregon.gov