



1333 NW Eastman Parkway, Gresham, Oregon 97030-3813
Phone 503-618-2355 • Fax 503-666-8330
GreshamOregon.gov/fire
GFD@GreshamOregon.gov

Food Cart Fire Permit Application

Check list

- **Meet with the Planner on Duty**
- **Apply for a City of Gresham Business License**
- **Apply for a Multnomah County Health inspection**
- **Apply for a permit with the Fire Department**
 - **Include planning packet, site plan, hood suppression information and fee**

Complete all information fields

Applicant Name: _____

Home Address: _____

City, State & Zip Code: _____

E-mail: _____

Contact Phone: _____ Alternate Phone: _____

Business Name: _____

Business Address: _____

What date and time will you be ready for an inspection: _____

By signing this form applicant agrees to meet all of the requirements of the applicable Oregon Fire Code, City Code and Gresham Fire Department Food Cart Permit Guidelines for the duration of business operation.

Signed: _____ Date _____

Food Cart Planning Guide Received _____ (initialed by applicant)

*****For City Use Only*****

Fee Paid: _____ Form of Payment: ☐ Online ☐ Check

Received by: _____

Permit Status:

Reviewed & Awaiting Revisions

Reviewed & Awaiting Inspection

Approved

Credit Card Payment Instructions

Type GreshamOregon.gov/Services/Pay-Your-Bill-Online in your web browser.

Go to the Misc. Charges tab and click the Pay Now button.

Utility Bills **Business and Rental Licenses** **Misc. Charges** **Permit Fees** **Sponsorships and Donations**

Pay now ➤

- For miscellaneous fees and services such as code violations, fire inspections, and rental housing violations.
- Pay by phone at 1-844-813-4738; an **additional fee** will apply for phone transactions.

Click Miscellaneous.

Miscellaneous ➤

In the dropdown menu, choose Fire Department Fee.

Enter an invoice number or description of payment, such as Public Records Request.

Enter your organization or your name in the Customer or Account Number and Name on Invoice boxes.

Fill in the payment amount.

Enter your phone number and email address.

Miscellaneous

For miscellaneous fees and services such as code violations, fire inspections and rental housing violations.
[Click for more information.](#)

For electronic payments using ACH or EFT (Automated Clearing House/Electronic Funds Transfer) from your checking or savings a transaction fee of \$1.95 is charged; no limit on payment amount. For payment with a credit or debit card there is a per transaction fee of 2.5% with a \$2.95 minimum fee.

Miscellaneous *

Customer or Account Number

Invoice or Bill Number *

Name on Invoice *

Amount *

Troutdale No Fee

Phone Number *

Email Address *

Confirm Your Information ➤

Click Confirm Your Information - Add Selected Invoices – Proceed to Payment.

Choose your payment method and click Continue to Payment Information.

Enter your payment information and click Continue to Review Payment.

Click Process Payment when you are ready to make the payment.