

General information

A single family residential (SFR1) permit is required before a single family residence, duplex, or manufactured home can be placed on a lot which has never been developed with a dwelling. If the lot was approved through a partition or subdivision, this permit is not required. These permits are needed in LDR and TLDR districts and are reviewed through the Type I process.

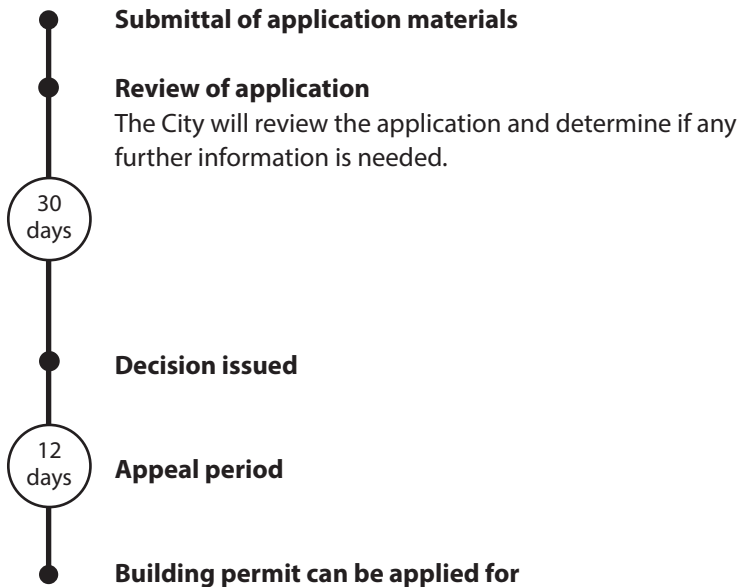
Code

Information about a Single Family Residential Permit can be found in **Section 3.0211** of the Gresham Community Development Code.

Application materials

- Non-refundable fee of **\$998**.
- A completed **development permit application**.
- A **site plan** showing location of existing and proposed:
 - Location & size of structures
 - Utilities
 - Easements
 - Property lines
 - Driveways
- **Building elevations**.
- The property owner's **signature**.
- Proof the lot is a **lot of record**.
- One copy of a **(preliminary) title report** for each tax lot showing the current owners and any other relevant information.

Timeline (1 month)



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SITE INFORMATION		Office use only:	
Site street address/location		Project #	Work order #
		Procedure <input type="checkbox"/> Type I <input type="checkbox"/> Type II <input type="checkbox"/> Type III <input type="checkbox"/> Type IV	
City, state, ZIP	Assessor's R# (9 digits)	Pre-app #	
		Land use designation	Special Purpose Overlay districts
APPLICANT INFORMATION			
Name of applicant	Name of representative	Previous land use actions	
Name of firm	Name of firm		
Mailing address	Mailing address		
City, state, ZIP	City, state, ZIP		
Phone	Phone		
Email	Email		
ATTACHMENTS		NON-EPLAN SUBMITTALS MUST BE IN COLLATED, FOLDED PACKETS.	
<input type="checkbox"/> Submittal checklist* <input type="checkbox"/> Plans, maps, special reports (see checklist) <input type="checkbox"/> Narrative description <input type="checkbox"/> Proof of ownership (deed to all properties) <input type="checkbox"/> Fee <input type="checkbox"/> Proof of neighborhood meeting* YOUR APPLICATION MAY NOT BE ACCEPTED IF ALL ABOVE ATTACHMENTS ARE NOT INCLUDED. * If applicable <input type="checkbox"/> Notarized Letter of Authorization (if there is no owner signature below)		Rolled plans will NOT be accepted. For number of copies, see handout, submittal checklist, or check with the Planner on Duty. Planner will advise applicant on the number of additional plans and/or narratives needed for further processing.	
NOTARIZED SIGNATURES			
By signing, I/we authorize the City of Gresham employees, Hearings Officer, Planning Commissioners, Design Commissioners and all other City of Gresham officers, agents, authorized representatives and/or independent contractors to enter the site described above for inspection of site in conjunction with this land use application.		Notary stamp	
State of Oregon } County of Multnomah } SS			
Signed and sworn to (or affirmed) before me on _____, 20__ by _____ as _____ of _____.			
X _____ Applicant signature	X _____ Representative signature (if signing on behalf of owner)		
		Notary signature:	
		My commission expires:	
APPLICATION FEES			
Submitted to	Date paid	Total non-refundable fee	